



## Thinking of becoming a CSV?

### What is a CSV?

CSV stands for Chapter Support Volunteer. Chapter Support Volunteers (CSVs) are chapter volunteers who serve in a variety of capacities within local BWI chapters including (but not limited to) administrative roles or educators in training. All CSVs will be voting members of BWI and covered by BWI insurance when serving as a volunteer for their local chapter. Dues are \$30 annually, paid directly to BWI. All CSVs will be required to agree to a code of ethics and will be members of the Chapter Volunteer Forums (previously called VBE Forums) on TheBabywearer.com and Facebook.

### How do I become a CSV?

Potential CSVs should contact their local chapter to express interest. Then, if the chapter agrees that the volunteer should become a CSV the chapter will give them a short application to complete. After the application is complete, the volunteer will return the application to the local chapter. The local chapter will review the application and then submit it along with a letter of recommendation to the regional director. Once approved, the CSV will sign the volunteer agreement and pay annual dues.

### ***Becoming a CSV as part of an existing chapter:***

1. Attend meetings in your local chapter as often as possible.
2. Contact a leader of your local chapter and express interest in becoming a CSV.
3. If your chapter requires a training process, initiate this process according to chapter guidelines. Upon completion of the training process, request a written CSV application.
4. Fill out the written application.
5. Send your application back to the leader of your chapter. Your leader will review it and then forward it to your region's Babywearing International Regional Director along with a Letter of Recommendation.
6. If your application is approved, you will be asked to sign the Volunteer Agreement and pay \$30 annual chapter volunteer dues through TBW.

### Can a CSV become a VBE?

CSVs may become Volunteer Babywearing Educators (VBEs) at any time by completing the

VBE application process. Dues are fully transferrable between the two categories of Chapter Volunteers at any time prior to expiration. This makes becoming a CSV a perfect step for VBES in training as well as for volunteers who wish to serve in an administrative position but who may wish to eventually train as an educator.

## **What is expected of a CSV?**

### ***CSV Dues***

CSVs are required to pay \$30 in annual dues to BWI. One of the benefits of being a CSV is that CSVs are covered under BWI's volunteer insurance policy. This insurance policy currently covers certain errors and omissions made while serving as a BWI volunteer both in meeting settings and in other settings in which the CSV is representing the organization in a volunteer capacity (expenses may be reimbursed but no compensation for time or expertise may be made directly to volunteers acting on behalf of BWI). Babywearing International reserves the right to refuse coverage at locations that we consider to be harmful to the mission of our organization or a potential risk factor for our volunteers or organization.

### ***CSV Online Discussion Group Participation***

CSVs are encouraged to participate in the private online discussion groups on Facebook and TheBabywearer.com exclusively for BWI Chapter Volunteers. These groups help local chapters communicate with the organization as well as share ideas to help and encourage other volunteers.

### ***Positive Conduct***

CSVs are also expected to represent BWI and their local chapter well. This means speaking positively about their chapter and about Babywearing International. Remember that in most boards and FB groups or pages, someone can easily search your name and see all of the posting that you've done. Try to keep your posts positive and helpful and avoid engaging in drama.

### ***No Solicitation***

BWI also expects that we do not ever solicit on behalf of any business. If you work for, own, or have any other interest in a babywearing related business, you may not solicit or advertise your business at chapter meetings or on chapter Facebook pages. This means that you cannot create posts advertising your services or business and you may not try to sell items or drum up interest in your business at group events.

### ***Maintaining CSV Status***

In order to remain certified and insured, you must maintain current CSV dues to Babywearing International as well as adhere to all of the codes of conduct set forth in the Volunteer Agreement. Failure to abide by the code of conduct in the Volunteer Agreement (including by soliciting for a business) will result in loss of CSV status and removal from the chapter's leadership team.

***Chapter-Specific Requirements***

Individual chapters may have additional requirements for CSVs, such as attending leadership meetings, completing or assisting with meeting reports or quarterly reports (which must be completed by each chapter), assisting with or overseeing membership, treasury, or lending library, assisting with social media management, etc. Your chapter leadership can share these additional requirements with you.